



Wisconsin Lottery

Instant Ticket Billing

How It Works:

- **Ordering:**

- Instant scratch ticket orders are placed by Lottery Tel-Sell representatives. Contact your Tel-Sell representative to adjust the frequency and day of call, if needed.

- **Confirmation:**

- Instant scratch ticket orders are **CONFIRMED** on the terminal when they are delivered.

- **Activation:**

- Individual packs of scratch tickets are **ACTIVATED** only when they are put out for sale.

- **Billing:**

- Retailers are billed for packs 21 days after they have been activated.
- If packs are not activated, retailers are force billed for the packs 42 days after they are received.*

Reporting:

- **Instant Billing Liability Report:**

- Lists all current packs assigned to a retailer that are not yet billed. Packs are sorted by week-ending due date. Includes the confirmation date and activation date for each pack.



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INSTANT BILLING LIABILITY REPORT						
REPORT DATE 11/13/2023						
RETAILER: [REDACTED]						
GAME	PACK	PPT	RETAIL VALUE	PACK COST	CONF DATE	ACTIV DATE
WEEK ENDING: 11/18			EFT: 11/24			
2400	247196	2.00	400.00	375.00	10/19	10/24
2497	112689	10.00	300.00	281.25	10/19	10/26
2527	104941	3.00	300.00	281.25	10/19	10/23
2545	125622	10.00	300.00	281.25	10/19	10/23
2550	103174	2.00	400.00	375.00	10/06	10/23
2563	106670	5.00	500.00	468.75	10/13	10/23
2564	107690	10.00	300.00	281.25	10/20	10/26
2570	106282	20.00	500.00	468.75	10/19	10/23
TOTAL RETAIL VALUE				3000.00		
TOTAL PACK COST				2812.50		
GAME	PACK	PPT	RETAIL VALUE	PACK COST	CONF DATE	ACTIV DATE
WEEK ENDING: 11/25			EFT: 12/01			
2548	109168	5.00	500.00	468.75	10/19	10/31
2565	102947	15.00	300.00	281.25	10/20	10/30
2566	106111	20.00	500.00	468.75	10/20	11/04
2571	100301	10.00	300.00	281.25	10/19	11/01
TOTAL RETAIL VALUE				1600.00		
TOTAL PACK COST				1500.00		
GAME	PACK	PPT	RETAIL VALUE	PACK COST	CONF DATE	ACTIV DATE
WEEK ENDING: 12/02			EFT: 12/08			
2527	106337	3.00	300.00	281.25	11/08	11/10
2531	104172	20.00	500.00	468.75	11/03	11/07
2544	105717	30.00	600.00	562.50	10/19	
2545	125621	10.00	300.00	281.25	10/19	11/08
2562	107138	3.00	300.00	281.25	11/08	11/08
2565	111538	15.00	300.00	281.25	11/08	11/08
2567	114842	5.00	500.00	468.75	10/19	
2570	110406	20.00	500.00	468.75	11/08	11/08
2571	104732	10.00	300.00	281.25	11/08	11/08
TOTAL RETAIL VALUE				3600.00		
TOTAL PACK COST				3375.00		

*By Wisconsin law, retailers must pay for tickets within 60 days of receiving those tickets.